



OFFICE OF THE  
**GANGARAMPUR MUNICIPALITY**  
GANGARAMPUR : DAKSHIN DINAJPUR

PH. NO : 03521 –255140  
E-mail ID : [grp.municipality@gmail.com](mailto:grp.municipality@gmail.com)

Memo. No: 677(RR) / PW- 07/2016-17

Date: 5/08/2016

**Notice Inviting e-Tender No : 07 of 2016-2017**

The Gangarampur Municipality invites e-tender as mentioned in **Annexure-I** (attached herewith) from resourceful bonafide Contractors, Registered Co-Operative Societies formed by Un-Employed Engineers and Labour Co-operatives having experience in similar nature of civil works, who may participate in the tender process as per following terms & conditions :

Sl No	Particulars	Date & Time
1	Date of uploading of NIET & Tender Documents (Online) - Publishing date	08/08/2016
2	Documents download / Sale Start date (Online)	08/08/2016at 10.00 Hours
3	Prequalification, Technical and Financial Bid submission starting date (Online)	08/08/2016at 10. 00 Hours
4	Documents download /Sale closing date (Online)	19/08/2016at 18.00 Hours
5	Prequalification, Technical and Financial Bid submission closing date (Online)	19/08/2016at 18.00 Hours
6	Date of Opening of Prequalification Proposals & Technical Proposal (Online)	20/08/2016 at 15.00 Hours
7	Date of uploading list of Technically Qualified Bidder	20/08/2016
8	Date of Opening of financial bid (Online)	22/08/2016
9	Date of uploading of list of bidders along with the rates through (Online) also if necessary for further negotiation through (Offline) for final rate.	22/08/2016

1. In the event of e-filing intending bidder may download the tender document from the website <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate & documented through e-filling.
2. For participating in the Tender, the Tenderer shall have to pay the Earnest Money (EMD) in the form of Demand Draft drawn in favour of Chairman, Gangarampur Municipality payable at Gangarampur, issued by any Nationalized Bank on / after the date of publication of this Notice, for the amounts mentioned in the **Annexure - I**. Separate Demand Draft should be used for each work for EMD. The original copies of the Demand Draft etc towards Earnest Money Deposit should be submitted in sealed envelopes in the Office of the Chairman, Gangarampur Municipality on 20/08/2016 11.00 AM to 1.00 PM positively, super scribing "The Name of the Agency/Supplier/Name of Company, Name of the work they applied for.....". Scanned copies of the Demand Draft (Self Attested) for towards the EMD should be uploaded as Statutory Document / Technical File . Unable to submit the Original EMD & Original Copies of All the documents submitted online ( Non Statutory Documents) on the stipulated date and time the BID will be summarily be Rejected.
3. Time of Completion **Time of completion of the work is 45 days from the issue of the work order for each work.**
4. **Eligibility Criteria for participation in tender :**
  - i) Intending tenderers should produce credentials of a similar nature of single work of the minimum value of 40% of the estimated amount put to tender during 3(Three) years prior to the date of issue of this Tender Notice. Payment Certificate will not be treated as credential. Credential (Completion) Certificate issued by the competent authority of a State/ Central Government, State/ Central Government undertaking, Statutory/ Autonomous

Bodies constituted under central/State statute on the executed value of completed will be taken as credential. ( Not below the rank of Executive Officer/ Engineer or equivalent.

ii) All categories of prospective Tenderers shall have to submit valid and up to date Professional Tax receipt Challan, VAT Registration Certificate, Upto date VAT Return Certificate, Income Tax Return Acknowledgement Receipt of Last 03 (Three) Years, PAN Card issued by Income Tax Department, Voter ID Card, Trade License, Credential Certificate & Audit Report of Last Two Years in respect of the prospective Tenderer. [Non-statutory Documents]

iii) Where an individual person holds a Digital Signature Certificate in his own name duly issued to him against the company or the firm of which he happens to be a Director or Partner, such individual person shall, while uploading any tender for and on behalf such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm to upload such tender. The Power of Attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908. [Non-statutory Documents]

iv) Neither prospective Tendered nor any of the constituent partners had been be barred to participate in any Tender by the Govt of West Bengal during the last 3 (three) years prior to the date of this NIET, Such debarring will be considered as disqualification towards eligibility. (a declaration in this respect has to be furnished by the prospective bidders.). [Non-statutory Documents]

v) The prospective tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

vi) Joint Ventures will not be allowed.

vii) A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job. A prospective Tenderer (including his participation in partnership) shall be allowed to participate in a single work as mentioned above in the List of Work(s).

viii) No conditional / Incomplete Tender will be accepted under any circumstances. The intending tenderer will have to submit authentic documents in support of acclaimed credential for all the items from serial 4 (i) to (viii) as indicated above. The experience and timely completion certificate of works is to be issued by the competent authority. All document Submitted should be self attested & Stamped otherwise the tender offered will liable to be cancelled.

5. The intending tenderer fulfilling the above requirement should bid for the work included in the Bid notice with all related evidentiary documents. The Tender Inviting Authority reserves the rights to accept or reject their offered bid as deemed necessary to finalize the tenders satisfactory without assigning any reason whatsoever.
6. Selection or eligible agency will be strictly on the basis of scrutiny and evaluation of the particular as to be furnished at the time of bidding. Decision of the Tender Inviting Authority in this regard shall be final & binding.
7. The tendering operation will follow e-tendering process and all rules and regulations pertaining to the tender will be binding to the tenderers.
8. Specific time frame of execution and quality of the work are the essence of the contract. The successful bidder must complete the work within the time specified for completion. No extension of time will be allowed except any exigency. If any contractor / agency fails to complete the work within the stipulated time without any reason, **1% (One percent)** of tendered amount will be fined for each day of delay starting from the day of tentative date of completion as per contract and deducted from the final bill without any further intimation.
9. **The amount of Earnest Money stated in "Annexure - I"** is to be submitted in the shape of Demand Draft issued from any Nationalized Bank drawn in favour of the "Gangarampur Municipality" payable at SBI, Rajibpur (**The amounts mentioned in the Annexure - I**). At the time of uploading the tender, the intending tenderer should upload a scanned colour copy duly signed by the Tenderer of such Demand Draft along with the tender. Any tender without such Demand Draft shall be treated as informal and shall automatically stands cancelled.
10. The **Participation Charges** shall be deposited at the cash section by the Bidders in the form of Demand Draft drawn in favour of Chairman, Gangarampur Municipality payable at Gangarampur, issued by any Nationalized Bank on / after the date of publication of this Notice, for the amounts mentioned in the **Annexure - I** and the Scan Colour Copy of money receipt should be uploaded during Submission of Bid. Original copy of the same (Demand Draft) should be submitted along with other documents on **20/08/2016 11.00 AM to 1.00 PM** positively otherwise the BID will be summarily be Rejected.
11. Rates quoted should be unconditional & absolute. The rates should be quoted in **LESS, AT PAR & ABOVE percentage basis** and clearly to be mentioned both in figures and words. If the tendered amount is abnormally below the estimated amount, an analysis of the tendered amount must be submitted along with the tender paper otherwise the tender application will summarily be rejected.
12. All works will have to be done according to specification approved by the appropriate authority and as per direction of the Gangarampur Municipality and the concerned S.A.E.-in-Charge.
13. Incomplete tenders in any respect will summarily be rejected.
14. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials (In case of - A) Reinforcement Bar - TATA/SRMB/Shyam/Elegant, B) Cement - ACC, Ambuja, Ultratech, Jaypee, & Lafarge, C) Sand - Murarai, D) Stone - Pakur Variety & E) Brick -

- First Class) required for proper execution of work at his own cost.
15. All rates shall be inclusive of all charges, Royalty (if required), tool charge, carriage etc. Relevant document of Royalty (if required) must be produced along with the Bill.
  16. Before starting the work the site must be dressed and cleared by cutting all sorts of Jungle, shrubs etc. for which no extra payment will be made.
  17. The successful tenderer will have to start the work within 07 (Seven) days from the date of issue of work order otherwise the work order will be cancelled. No excuse in this regard will be entertained later.
  18. **Any rate above the schedule rate of work will not be accepted.**
  19. Acceptance of the lowest tender is not obligatory / mandatory and the undersigned reserves the unconditional right to accept or reject any one or all bids without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy execution of the scheme.
  20. IT, VAT, Labour Welfare Cess will be deducted from each progressive Bill as per prescribed Government norms intimated by the higher authority time to time.
  21. Before submission of the tender, the contractor must visit the work-site to judge the local condition from all aspects and no plea / complaint about work-site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work-site and ground realities. All works should be done under Gangarampur Municipality jurisdiction.
  22. All working tools, plants and implements required for the works are to be arranged and supplied by the successful tenderer at his own cost.
  23. No claim from contractor will be entertained for any increase in Railway freight and market price.
  24. Original copies of the documents are to be produced before the undersigned on 20/08/2016 11.00 AM to 01.00 PM to verify the eligibility of the tenderer.
  25. Quality of materials shall be checked and verified by the SAE-in-Charge / Technical Person and the undersigned.
  26. Quantity of work may vary as per necessity of the work.
  27. Only the participating tenderers or their authorized representatives may remain present at the time of opening of BID.
  28. A prospective Tenderer **shall not be allowed to participate more than two job** in this NIET.
  29. **The payment will only be made as per Govt. norms.**
  30. **Each Tenderer / Agency / Firm / Co-operative will have to submit a declaration in non-judicial stamp paper of Rs 10.00 duly notarize along with tender application during the Submission of BID, failing which the tender application will summarily be rejected. The declaration will have to be given in prescribed format and language as enclosed with the tender notice.**

*(Handwritten Signature)*  
05/08/16  
Chairman --

Gangarampur Municipality  
Dakshin Dinajpur

**Memo. No: 677(RR)/1(17) / PW- 07 /2016-17**

**Date: 5/08/2016**

Copy forwarded for information and necessary action to :

1. The Sabhadhipari, Dakshin Dinajpur Zilla Parishad.
2. The District Magistrate, Dakshin Dinajpur.
3. The Commissioner-in-Department, Refugee Relief & Rehabilitation Department.
4. The A.D.M, D/Dinajpur (RR),Balurghat.
5. The Superintendent Engineer, Central Circle, Malda.
6. The Executive Engineer, MED Malda Division , Malda
7. The Sub-Divisional Officer, Gangarampur at Buniadpur.
8. The BDO, Gangarampur Development Block, Gangarampur.
9. The Vice-Chairman, Gangarampur Municipality.
10. The Executive Officer, Gangarampur Municipality.
11. The Head Clerk, Gangarampur Municipality.
12. Sri Sridam Karmakar, SAE, Gangarampur Municipality.
13. The Cashier, Gangarampur Municipality.
14. The Accountant, Gangarampur Municipality
15. To Adni Infotech Private Limited for published in the Official Website of Gangarampur Municipality "www.gangarampur municipality.com"
16. Notice Board, Gangarampur Dev. Block.
17. The Editor ...../.....Agency Please display the notice in the .....News paper

*(Handwritten Signature)*  
05/08/16  
Chairman --

Gangarampur Municipality  
Dakshin Dinajpur

**Annexure-I****Notice Inviting e-Tender No : 07 of 2016-2017**

Sl. No.	Name of Scheme	Name of the Colony	Fund	Tender Amount (Rs.)	Participation Charge	Earnest Money	Time for Completion
1	Construction of R.C.C drain from house of Giridhari Debnath to Tentultala	Indranarayanpur	RR Deptt.	4185730.08	8400.00	83720.00	45 Days
2	Construction of R.C.C drain at the one side of 6(Six) Nos. existing C.C roads (East side of black-top road)		RR Deptt	3995698.45	8000.00	79920.00	45 Days
3	Construction of R.C.C drain at the one side of 6(Six) Nos. existing C.C roads (West side of black-top road)		RR Deptt	3995698.45	8000.00	79920.00	45 Days
4	Construction of R.C.C drain from (a) the house of Dulu Das to the house of Noni Das (b) from the house of Pulin Adhikary to C.C road (c) from the house of Gopal Saha to the house of Sankar Sarkar & (d) from the B.Top road to the house of Nripen Mondal	Puran para	RR Deptt	3227500.41	6400.00	64550.00	45 Days
5	Construction of R.C.C drain from (i) Durga-Mandir to the 06No. Gram Panchyot Office (ii) from water Tank to the house of Bhantu Das		RR Deptt	1679762.19	3400.00	33600.00	45 Days
6	Construction of R.C.C drain from Giridhari Debnath to Foot-ball field	Indranarayanpu	RR Deptt	1184923.04	2400.00	23700.00	45 Days
7	Construction of R.C.C drain from (i) Kalitala-Sayrapur Bituminous road to Rashna Factory (ii) From the house of Ranjit Sutradhar to the house of Sontosh Saha & (iii) From the house of Bimal Sarkar to Black-top road	Hatath Colony	RR Deptt	867944.10	1800.00	17360.00	45 Days

  
 Chairman  
 Gangarampur Municipality  
 Dakshin Dinajpur

**DECLARATION**

*[In non judiciary stamp paper of Rs 10.00]*

**Placed in favour of the Gangarampur Municipality, D/Dinajpur.**

I/We ..... Vill. ....

....., P.O. ...., P.S. ....

District. .... do hereby agree to execute this construction work if I / we am / are selected in the Tender vide N.I.T. No. ...., date ..... and also ensure the quality and quantity as per Schedule and Specification for the Scheme:

.....  
.....

I / We also agree to complete the said work within the stipulated time and also to abide by all Terms & Conditions as mentioned in this NIT, failing which will attract necessary penal measures by the Gangarampur Municipality as per law.

**Signature of the Tenderer**

**Full Name :**

**Address :**